R E P O R T R E S U M E S

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MINIMUM STANDARDS FOR APPROVAL OF GUIDANCE PROGRAMS IN SMALL HIGH SCHOOLS.

NEW MEXICO STATE DEPT. OF EDUCATION, SANTA FE

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A SMALL HIGH SCHOOL IS DEFINED AS ONE WITH AN ENROLLMENT OF 150 STUDENTS OR LESS IN GRADES 7-12 OR IN GRADES 9-12. THE MINIMUM GUIDANCE PROGRAM STANDARDS FOR SMALL HIGH SCHOOLS, AS PRESCRIBED BY THE NEW MEXICO DEPARTMENT OF EDUCATION, INCLUDE THE FOLLOWING REQUIREMENTS--(1) ONE PERSON WITH A MINIMUM OF SIX SEMESTER HOURS IN GUIDANCE MUST BE RESPONSIBLE FOR THE COORDINATION OF A PROGRAM OF GUIDANCE SERVICES AND GIVEN TIME TO FUNCTION EFFECTIVELY AND (2) PROVISION MUST BE MADE FOR THE THREE BASIC GUIDANCE SERVICES WHICH ARE--DEVELOPING AN INDIVIDUAL INVENTORY FOR EACH STUDENT, THE DISSEMINATION OF VOCATIONAL, SOCIAL, AND COLLEGE INFORMATION, AND THE PROVISION OF A TESTING PROGRAM. (ES)

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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
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New Mexico Department of Education

Minimum Standards For Approval Of Guidance Programs In Small High Schools

This revision of guidance standards for small high schools was adopted by the State Board of Education on June 30, 1967. It applies to small high schools only. A small high school is one with an enrollment of 150 students, or less, in six grades (7-12) or in four grades (9-12). Compliance with these standards will earn an approved status in guidance in the annual classification of schools, but will not necessarily meet requirements for Title V-NDEA.

I. One person must be responsible for the coordination of a program of guidance services and given time to function effectively. This person must have a minimum of 6 hours in guidance. Accepted areas in guidance are outlined in the New Mexico Certification Requirements for School Counselors.

II. Three basic guidance services must be provided and evidence of such activity must be available. A written report describing the program must be submitted annually to the Director of Secondary Education with the instructional report.

1. Individual inventory -- There must be a cumulative folder continuous from grades 1-12 for each child that will contain the following information:

   a. Health data that affects classroom performance.

   b. Standardized achievement and scholastic aptitude test results.

   c. Social data (information on home, parents, school activities, etc.).

2. Socio-economic information -- Adequate vocational, social, and college information shall be readily available to children. A person shall have time to help students find and use the material.

3. Testing program -- The person in charge of the program will operate at least a minimal testing program at all levels, as outlined in the New Mexico State Plan for Guidance, Counseling, and Testing. He will be responsible for ordering tests, administering the tests, and utilizing the test results in the most meaningful way possible.

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